

COFFEE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, NOVEMBER 5, 2018
9:30 O'CLOCK A.M.
COMMISSIONERS' MEETING ROOM

Coffee County Board of Commissioners met in regular session on Monday, November 5, 2018, at 9:30 o'clock a.m. with the following present: Chairman AJ Dovers, Vice-Chairman Charles Deen, Commissioners Jimmy Kitchens, Johnny Wayne Jowers and Oscar Paulk. Also present were County Attorney Virginia Hall, County Administrator Wesley Vickers and County Clerk Tracie Vickers.

Chairman Dovers called the meeting to order and welcomed everyone. Chairman Dovers asked Fire Chief Steve Carver to give the invocation. Everyone participated in the pledge of allegiance to the flag of the United States of America.

Chairman Dovers announced Election Day is November 6th. Please exercise your right to vote.

Commissioners recognized Mr. Ben Munford for being selected as 2018 Officer of the year by the Douglas Exchange Club.

Chairman Dovers asked for approval of the minutes of the pre-meeting work session and regular meeting held on October 15, 2018. Commissioner Paulk made a motion to accept the minutes. Commissioner Jowers seconded the motion. All Commissioners unanimously agreed.

Chairman Dovers asked for approval of the agenda. Commissioner Kitchens made a motion to approve the agenda with the addition of 12A to provide a change order for the 2019 LMIG resurfacing bid. Commissioner Deen seconded the motion. All Commissioners unanimously agreed.

Mr. Ray Parker, Code Enforcement Director, stated the County has received a rezoning request from Mr. Don Wildes Jr. from Commercial to Warehouse Light Industrial located at 1875 Sand Hill Church Road. Mr. Parker stated the Planning Commission met on September 20th and approved this rezoning. The Staff recommendation was to deny based on Standards for exercise of zoning powers. Chairman Dovers asked for a motion to enter into a public hearing. Commissioner Jowers made a motion to enter into a public hearing. Commissioner Paulk seconded the motion. All Commissioners unanimously agreed. Mr. Sidney Meeks asked what the difference is between the current zoning and the proposed change. Mr. Parker stated commercial allows for the body shop that has been there for a long time. Industrial allows for the type of cargo trailers he wants to build now. Mr. Robert Preston asked if there are any plans to use this as an event center. Mr. Wildes stated no. Commissioner Jowers asked if that could happen under Warehouse Light Industrial zoning. Mr. Wildes stated he would put it as a deed restriction that it would not be allowed to be used as that type of venue. After researching, Mr. Parker read what is allowed under Warehouse Light Industrial. There were no further comments. Chairman Dovers asked for a motion to close the public hearing. Commissioner Deen made a motion to close the public hearing. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed. Chairman Dovers asked for a motion to approve or reject the rezoning request by Mr. Donald Wildes, Jr. from Commercial to Warehouse Light Industrial. Commissioner Kitchens made a motion to approve the request with deed restrictions of not

allowing an entertainment venue. Commissioner Deen seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated the lease agreement with Unison Behavioral Health for 1005 Shirley Avenue is up for renewal. This is the same agreement the County has had with them in the past. The County is responsible for the insurance and repairs on the outside of the building. Unison is responsible for normal maintenance on the inside of the building, janitorial services and utilities, etc. Chairman Dovers asked for a motion to approve or reject the lease agreement with Unison Behavioral Health. Commissioner Jowers made a motion to approve this lease agreement. Commissioner Paulk seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated that Statewide Engineering handled the Engineering Contract for resurfacing roads. The total engineering cost for the County is \$25,437.11. The engineering cost for the City of Ambrose will be \$1,000.00, City of Broxton is \$2,000.00 and City of Nicholls is \$4,000.00. The total engineering cost is \$32,437.11. Chairman Dovers asked for a motion to approve or reject the engineering contract for resurfacing roads. Commissioner Deen made a motion to approve this contract. Commissioner Kitchens seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated that Statewide Engineering sent out bids for the 2019 LMIG resurfacing County / City Roads. The County received one bid from East Coast Asphalt, LLC for a total of \$1,998,724.58. Due to the bid being outside of the estimated budget, Statewide went back to the contractor to determine if any savings could be gained. The Contractor recommended changing thermoplastic striping to regular striping and savings in the field testing which revised the contract to 1,946,140.38, making a deductive change order of \$52,584.20. Chairman Dovers asked for a motion to approve the 2019 LMIG Resurfacing contract for County / City Roads. Commissioner Kitchens made a motion to approve the 2019 LMIG Resurfacing Contract with East Coast Asphalt LLC. Commissioner Deen seconded the motion. All Commissioners unanimously agreed.

Chairman Dovers asked for a motion to approve or reject the change order for the 2019 LMIG resurfacing contract for County /City Roads. Commissioner Kitchens made a motion to approve the change order for \$52,584.20 reducing the contract to 1,946,140.38. Commissioner Paulk seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated Ms. Shanda Henderson, Tax Commissioner, recommends Manatron for the new software in the Tax Commissioners Office. This software will work with the hardware already purchased for the public safety program. The cost of this software is \$14,375.00 and a one time cost for professional services is \$32,460.00 for a total cost of \$46,835.00. Mr. Vickers also recommends this software and it is budgeted from the SPLOST VI fund. Chairman Dovers asked for a motion to accept or reject the contract with Manatron for the new Tax Commission Software. Commissioner Jowers made a motion to accept this contract. Commissioner Deen seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated the County is required by the State of Georgia to have a service delivery strategy outlining what services the County provides and what the municipalities provide . The Southern Georgia Regional Commission submitted our service delivery strategy to DCA and the County has received a letter from DCA that it has been approved. Chairman Dovers asked for a motion to adopt the service delivery strategy approved by DCA.

Commissioner Jowers made a motion to adopt this Service Delivery Strategy. Commissioner Paulk seconded the motion. All Commissioners unanimously agreed.

County Administrator Vickers stated the County operates under the State of Georgia's record retention schedule. Periodically, the State updates their schedule. This resolution will allow for compliance to all future updates. Chairman Dovers asked for a motion to approve or reject his Resolution. Commissioner Kitchens made a motion to accept this Resolution. Commissioner Deen seconded the motion. All Commissioners unanimously agreed.

Chairman Dovers asked for a motion to adjourn the Regular Meeting. Commissioner Deen made a motion to adjourn the meeting at 9:55 a.m. Commissioner Paulk seconded the motion. All Commissioners unanimously agreed.

County Clerk

Chairman